



Niamh Cafferty
Secretary

Union of Clare Students
Clare College
Cambridge, CB2 1TL

Email: nc644@cam.ac.uk

UCS Presidential Hustings Minutes

Location: Riley Auditorium

Time: Sunday 21st April - 3:30pm

A record of the UCS Meeting Minutes

Attendees: Áine, Ananya, Anna, Cat, Enyioma, Erin, Eva, Francesca, Harry, Issy, Lex, Lily, Luca, Luca, Mary, Max, Mia, Mira, Molly, Niamh, Prateeti, Sally, Serena, Rayyan, Thomas
(Full house!)

Apologies:

Absences:

In the Chair: Mia Da Costa

Welcome to the UCS!

Introductions!

Handovers & In-Person Meetings

- Relevant college contacts - email them esp if on committee!
<https://docs.google.com/document/d/1wDCN5PWNfUeSvSHDWsH8zAauq1mvd8329BLzoRQ0Y/edit>
- MCR equivalents
<https://mcr.clare.cam.ac.uk/about/committees/2023-2024>
- UCS Drive & Public Drive
<https://drive.google.com/drive/u/1/folders/0APJKtxxCwUAeUk9PVA>

Weekly meetings

- Locations will be confirmed on chat, scheduling thread (otherwise assume it's the same day and time going forward)
- Attendees, Apologies, Absences must be sent to Niamh in advance
 - Please, please, please email niamh (I would be very happy)

Let's kick off with a bang! Roles are what you make them

Updates from last committee

Updates of last meeting's action points / duties carried over

Big thanks to our social sec Harry! <3

Easter Formal

- 24th April

Handover Hall

- 25th April
- Cheeky photo!
 - River room booked for a reception + committee photos (Niamh bring DSLR camera)



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- Free wine!
- Gowns? - will be checked by Harry, but assume yes

Marriage Formal

- 2nd May
- Certificates?
 - Harry will sort from engineering dept

Parents Dinner

- 18th May

Committees allocation

- https://docs.google.com/spreadsheets/d/1QWTHrixsxiFsiu9P2gSugDOR5DU94DsuhAE42iQ12_U/edit#gid=0
- Emails will come from committee mailing lists; but these will be confirmed by the UCS

Meeting updates

Updates from any meetings UCS persons have attended

Neil (Head Porter)

- UCS Rooms (I basement, W2)
 - **International & long-distance** students
 - Work on over time with Neil and Housekeeping
 - I basement -> using it as storage for students after exams
 - We will clear out the space and see if it is viable for storage
 - We share the space with CME so will need to catalogue what we own
- CC Vending Machine?
 - The UCS owns it? But the university stocks it -> might have access to supply chain
- Steward training
 - Events in cellars -> higher capacity events need stewards; training will come up soon, updates will follow
- Porters taxi system
 - If you need to go to hospital, porters will order you a taxi out of pocket
 - If anyone is using the system and it is a problem, contact UCS so they can talk to Neil
 - Usually used in emergency situations
- Mark (Dean)
 - Offers room for events
 - We can hitch along to his tea/coffee stuff in the gardens
 - Agrees with all the buttery issues
 - In terms of pricing, and vegetarian options



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College council and conferencing meetings coming up!

Easter term Welfare

Croquet! Mem court book out

- The only way mem court lawns can be booked is for croquet (needs must)

Arts session in the gardens OR tour with Kate

- Access to the gardens
 - There is accessible access to the gardens, but it's not open all the time
 - Slightly sloped and uneven; gravelled

Punt inductions

- Backlog from freshers week

Welfare Drop Ins

- Ice cream? May need to get a freezer bag

This year -> meetings in mem

Next year -> castle court central

Study Spaces

- Speak to the bar committee about using cellars as a JCR (keeping it open)
 - Might be a question for the porters not necessarily the bar committee
 - Concern of health and safety with clare sound equipment not stored away
- Booking supervision rooms for study spaces in mem court
- New Room booking system should be implemented but not sure of timeline -> will keep updated with Neil (**could we look into music practice room booking too?**)

UCS Drop In Hour (first democratic decision of UCS <3)

Proposal that every week at a certain date or time, a UCS member will be available in the LCR if anyone wants to be available for a casual chat

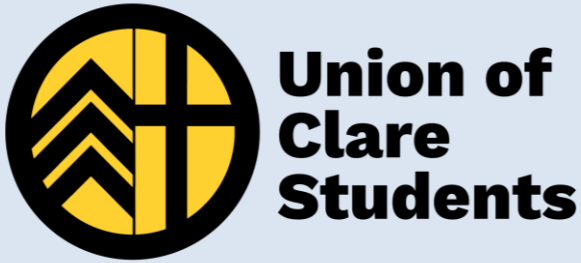
- To introduce in Michaelmas
- Functionally, just anyone who is free
- Put QR codes of feedback form around the LCR

Constitutional Reform

Reform session

- The constitution has to be reformed every 4 years

Crack down over Summer along with fresher guide



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Freshers Week

Think about what you guys liked / remember / would have liked?

- Google form
- So people can honestly say what they thought of freshers

Introduction Pack

- Update over the summer
- Previous UCS had a freshers pack (50 pages sheesh)

BAME & Class Act Picnic

- Historically don't have great attendance; discussions of alternative events

Freshers timeline

- Delegating to the UCS for freshers events

Social Media & Website

Updates over Summer

- Freshers guide could be put on the UCS website for freshers and/or respective students
- UCS website is not signposted on the college website; needs to be changed
- College linktree -> UCS instagram is there, slightly tenuous link

The Clare Times`

Gown borrowing scheme post

AOB

Any Other Business

What to bring up at College Council

Buttery

- Pricing
- Opening times
 - Neil says allegedly the buttery should be sorted with the piping issues
- Salad bar
 - Buttery is worried about the food waste

LCR Supply

- Aadarsh (previous services officer) will handle this term, and handover to Rayyan
 - Thinking of shifting some LCR supply duties to welfare officers
- Determine for next term who will do between Services and Welfare

W2 Prayer Room

- Serena weekly checks
- Email
 - Could be good to have an engaged sign

SU an email

I basement clean out



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- After exams
- Work with CME
- Keep a list of the stuff in there

UCS Stash

- Could be something Eva can organise

Vee's guide to surviving exam period

- Revamp and reshare -
<https://docs.google.com/document/d/1kIFq0KUkpVzDKUs8vz0Cwgvc4SLNz4Ts/edit>
(i will sort out access (luca))

Churchill Gowns

- Later on discuss with Cat

BME sportsday/barbecue after exams (provisionally 12th June?)

- Looking for a college sportsground, or not, jesus green

Sports day

- Thomas might look into organising a sports day

Kit storage

- Would be good to organise a sport cupboard for kit, and random equipment that we have
 - Basement under the Blythe room -> not sure if we have access to this but could be potential storage space

Art room

- Could be a future project!

Very important motions

- Luca's title from IT Representative to IT Officer
- Social Media rep to publicity Officer
 - Must be checked on the constitution but maybe!

Action Points

- Handovers all done
- Welfare Events dates
- Mia email Vee about exam help document update + reshare
 - Issy input?
- Serena send out email about prayer room
 - Look into way to show 'occupied' or something at the door
- Confirm committee mailing lists
- College council prep
- Bar committee meeting
- Lizzie meeting

Meeting adjourned