



Jasmine Cavalla
Secretary

Union of Clare Students
Clare College
Cambridge, CB2 1TL

Email: jc2359@cam.ac.uk

UCS Easter 2023 Meeting Minutes

Godwin Room, Clare College Old Court

14:30, 04/06/2023

A record of the UCS Meeting Minutes

Attendees: Jasmine, Sally, Emma, Haley, Rose, Ed, Mia, Flora, Patrick, Molly, Lucas, Lily

Updates from last meeting's action points

- *Luca should add photos to the UCS bios that have been uploaded onto the UCS website*
- *Flora should email Lee regarding potentially booking a formal hall for a post-exam old/new JCR crossover event*
 - Flora will email again emphasising the end of exam term
- *Ed and Rose will talk to the sex fairy regarding their role and where to get sexual health supplies (along with transporting them to Castle Court)*
 - This has been done! Ed will follow up again to confirm
- *Molly will make a spreadsheet for people to sign up to help with Castle Court food collection*
 - This has been done! Molly will send out an email to undergraduates and Jasmine (me) will include this in the weekly bulletin

Agenda point 1: Welfare / Sex fairy update

See above.

Agenda point 2: Services upkeep

Aadarsh: camp beds, bike repair kits, sports equipment, LCR mugs. Sophie/Lydia: gym equipment?

None of the above people are here so didn't discuss. Sally has already had a conversation with Aadarsh.

Agenda point 3: Freshers

Any thoughts/feelings/ideas based on your experience last year that Sally and Emma can take to Tutorial?



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Tutorial already have a lot of planning in place (regarding timetables, etc.); Sally and Emma will most likely have an additional meeting with tutorial and then bring the general takeaways back to the committee

Emma asked the rest of the committee if they had any suggestions for freshers week
Tours should potentially be longer, maybe smaller groups, something to touch base on again over summer

Flora has suggested having 'dress as your subject' social event again for the incoming freshers

Social media reps may arrange 'photo tours', a photo competition and bringing back Q&As

Patrick enquired about freshers reps; we should find out how much UCS committee

involvement there is before we figure out how many freshers reps will be needed

Freshers reps will likely be needed to some extent to help out with tours, etc.

Emma has enquired about UCS t-shirts; should have the logo, names and roles (with pronoun badges from the SU); they will likely be yellow, but this can be brought to the committee for wider discussion before the end of term

Clothing supplier and design should be decided before the end of term

Agenda Point 4: BOGOF Campaign

Update - it has started, boxes are in plodges! Molly says please sign up on the spreadsheet if you have time.

Social media

Jasmine: send Molly the UCS email address

AOB

Sending out feedback form - want people to respond before May Week when no one checks emails?

Feedback forms will be sent out next week; Emma has put the wording in slack for other members of the committee to check the wording before it gets sent out

Does anyone else want to help with College of Sanctuary?

Molly will. Emma is going to make infographics to send out to college regarding help with College of Sanctuary.

Ice machine in LCR?

Microwave is the priority! Also Aadarsh should purchase more mugs to replenish LCR stock

Confirming change from mental health & disabilities officer to just disabilities? Was something proposed by Anna and Abi.



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UCS have held off on the motion regarding mental health and disabilities officer name change to have Carys present

Enhancement scheme

Enhancement scheme preparation should begin after exam season has finished

Emma has come up with plans for what a potential weekly wrapped could look like; Emma will send these ideas to Mia for her to come up with a graphic design for them

UCS meeting may not be held on 18th June due to may week

Summary of action points

Sally/Emma - arrange post-exams meeting with Tutorial re Freshers Week

Meeting adjourned