

UCS Committee 2013-2014  
Colony Meeting Room 1  
19.10.2013

**Present**

- Harry Peto
- Jenny Boddy
- Ollie Russell
- Robin Elliott
- Cleodie Swire
- Fingal Plumpton
- Aimee Hesketh
- Clare Lewis
- Rebecca Harris
- Dylan Pritchard

**Apologies**

- Kiri Koumi

**1. Themed Buttery (Cleodie)**

- **Objective: Work out the final details for the themed buttery taking place on 21/10/13**
- **Discussion:**
  - a) A sound system will be required to play Italian music in the buttery. This will be sought from Support Services.
  - b) Cleodie will need help putting up Italian decorations in the buttery.
  - c) The committee liked the decorations purchased for the event
- **Action Points:**
  - a) Cleodie will get a sound system from Support Services
  - b) Aimee, Jenny, Ollie, Harry and Fingal will help Cleodie set up.

**2. Bops (Rebecca)**

- **Objective: Work out the final details for the "Alter Ego" bop taking place on 27/10/13**
- **Discussion:**
  - a) Music for the bop will be provided by Colonel Spankies and DJ Conrad.
  - b) A poster for the bop needs to be designed by the end of the weekend.
  - c) Halloween Decorations will need to be bought in the coming week. Rebecca will need help buying the decorations from other exec members. As well as buying decorations sweets will be purchased for "trick or treats" at the Bop.
  - d) Idea of having a pumpkin competition was put forward. Participants will bring their pumpkins to the bop where they will be displayed after being judged. Three will be a Halloween themed prize for the winner of the competition.
  - e) Idea of having a "riddler" at the bop was put forward. They will add to the Halloween theme by telling riddles and acting in a creepy manner.

- f) Budget for the bop will need to be confirmed before decorations are bought. Currently the UCS are paying DJ Conrad £50 but have yet to agree with Colonel Spankies a set price.
- g) Chlamydia testing will be run at the bop.
- **Action:**
  - a) Ollie will design a poster for the Bop this weekend if the person whom Rebecca has asked to do the poster cannot does not have time to design it.
  - b) A list of decorations will be put on the Exec facebook page for exec members to buy.
  - c) Exec members will accompany Rebecca on trips to buy decorations for the bop.
  - d) An email will be sent out announcing the pumpkin carving competition to the undergraduate body. The exec will buy a Halloween prize for the winner of the competition.
  - e) Ollie will withdraw a £200 float for the bop.
  - f) Once Spankies have confirmed the price that they will charge UCS, Ollie will set a budget for the bop.
  - g) Dylan will organize and run chlamydia testing.
  - h) Rebecca will draw up a bop rota.

### 3. Oriel Exchange(Harry)

- **Objective: Discuss details pertaining to the Oriel Exchange taking place on 01/11/13**
- **Discussion:**
  - a) UCS approved the numbers proposed by Oriel to make the trip to Oxford on 01/11/13 for an exchange. 32 Clare students will go on the exchange.
  - b) The exchange will be a formal exchange and will include a drink reception and a night out in Oxford after. Clare will reciprocate the exchange in Lent term and will play host to 32 Oriel students.
  - c) The UCS will probably need to hire transport to take Clareites to Oxford and bring them back. Public transport may, however, be available for the outward journey.
  - d) A random ballot of the undergraduate body will be conducted to select places for the exchange. Students will ballot in pairs in order to ensure that they have a friend also attending the exchange.
  - e) Problems were raised as to ensuring that a proportionate number of students from each year group attend the exchange.
  - f) Harry will attend the exchange as he is organising it. One other exec member will attend the exchange to help Harry with the arrangements. This executive member will also be selected by random ballot.
- **Action:**
  - a) Harry will phone coach companies on Monday to get quotes for hiring mini buses or coaches for the trip. He will also look into the X 5 timetable to see whether it can be used for one or both journeys.
  - b) Harry will make contact with the Oriel JCR in order to finalise what the costs per person will be for the exchange.
  - c) Harry will send out an email to the undergraduate body by the end of Monday night advertising the exchange and arrangements. Once applications to attend the exchange have been submitted a random ballot will be held.

#### 4. Constitution (Harry)

- **Objective: Update the committee about the Constitutional Reforms**
- **Discussion:**
  - a) CUSU have raised objections to the proposed constitutional reforms pertaining to the creation of a “Welfare and Women’s Officer”
- **Action:** Harry and Anna will organise a meeting between about gender reforms in the next week. CUSU, the Senior Tutor and LGBT rep will be present.

#### 5. Pool Table (Kiri)

- Kiri apologised and was not able to attend the meeting

#### 6. Bedding (Harry)

- **Objective: Update the UCS about College’s policy on the use of pull out beds**
- **Discussion:**
  - a) The exec has received complaints from UCS members that they have been told off for using their pull out beds.
  - b) Harry contacted the Housekeeping department to clarify their policy on pull out beds.
  - c) Housekeeping’s policy on pull out beds was that they aren’t to be used by students as they are flimsy and are easily broken.
  - d) Harry has negotiated that the beds may be used by students when registered guests are staying with students in their rooms.
  - e) **Action:** The housekeeping department will put stickers on the beds saying that they are not to be used except for when guests are staying over.

#### 7. Buttery Feedback (Harry)

- **Objective: To find out more about the Buttery Feedback System**
- **Discussion:**
  - a) Cleodie informed the committee that the buttery feedback system is online.
  - b) Jenny stated that she had advertised the buttery feedback system in the news system of the website.
  - c) A catering survey of the undergraduate body will be run from next weekend to provide data to be used in the Catering Committee meetings.

#### 8. Room Ballot (Harry)

- **Objective: To discuss proposals to reform the room balloting system**
- **Discussion:**
  - a) Two methods of reforming the ballot system were proposed. One system involved applying as a group and then being assigned individual ballot numbers which fell next to each other. The other system involved applying for a group ballot before being assigned single ballot numbers generated by the existing system.
  - b) Point was raised that more group ballots in the ‘poorer’ accommodation should be created as people will be prepared to have a worse room if they get to live with their friends.
  - c) Problems with the first system could arise with regard to integration with the ordinary single ballot system.
  - d) One exec member asked whether the ballot would be brought forward with reforms.
  - e) A lot of confusion arose in the discussion about what the first system outlined in point ‘a’ required.

- **Action:**
  - a) Harry will ask other colleges about their ballot systems at CUSU meetings.
  - b) The precise details of the two systems will be worked out with the view of taking them to an open meeting.

#### 9. Staircase Meals (Harry)

- **Proposal:** Current Memorial Court Staircases could have a meal with the group that occupied the staircase the previous year.
- **Discussion:**
  - a) There was consensus amongst the committee that this proposal should be put forward as an idea to the undergraduate body but it would be for the freshers to take the step of organising meals.
  - b) This event could occur as part of refreshers week in lent.
  - c) Idea of old staircase having meal with new stair case.
- **Action:** An email will be sent out closer to Lent term proposing the idea to the UCS. This will be followed up with emails passing on contact details for the old staircase group if they requested.

#### 10. Bike Racks (Robin)

- **Objective: Update the committee about action taken regarding the bike racks following on from last week's meeting**
- **Discussion:**
  - a) Robin had a meeting with the Head Gardener this week. He was told that there is space for 10 to 15 extra bike racks to be put in. However, there is currently capacity for everyone in college to have a bike locked to a rack.
  - b) Robin has had discussions with the porters about getting rid of unused bikes. These will be discarded behind Braeside before being donated to charity.
  - c) Issue of more bike space being needed in Memorial Court and Old Court was raised.
  - d) Issue of people who don't use their bikes regularly leaving their bikes in popular bike spots was raised.
- **Action:**
  - a) Robin will wait to see whether there has been increased use of the locked bike shed in Colony subsequent to his email before taking further action.
  - b) Robin will look into whether the College will invest in more efficient bike racks for Old Court.

#### 11. Matters Arising

- 1) **Camp Beds-** Cleodie will be allowed to buy new camp beds for the camp bed scheme if the current ones burst.
- 2) **Website-** The news section of the website will be kept up to date with information about UCS events as well as action taken by the UCS to address student issues. A written piece about Freshers Week will be uploaded on to the news section.